About 6,681 pages were typed during the period. The typed materials were forwarded to Indian Council of Historical Research along with subject lists.

MANUAL OF INDIAN ARCHIVES

Brief of the study reports of the record offices visited during 1975 were prepared and an Advisory Committee under the Chairmanship of Dr. Biseshwar Prasad, was set up to advice the Unit in the final selection of the materials to be incorporated in the proposed Manual. The Committee held its first meeting on 23rd September 1975 at the National Archives of India and approved the lay out and the detailed synopsis. As recommended by the Committee, the materials for the chapters is under compilation.

GUIDE TO THE RECORDS

Compilation of a "Guide to the Records in the National Archives of India" was continued during the period under review.

Information on the record series of the following Departments were collected during the period under review :-

(1) Home Department/Ministry of Home Affairs, (2) Foreign Department, (3) Office of the Private Secretary to Viceroy and its Successor Bodies, (4) Education, Health and Lands Department, (5) Reforms Office and (6) Bombay and Madras Governments and Strait Settlement Despatches.

LIBRARY

6,092 books were acquired and 12,111 titles were amalgamated during the period under report.